



De Luz

Community Services District

BOARD OF DIRECTORS

MICHAEL ADAMS
DEBBIE ARDOLINO
MARIANN BYERS
ROBERT D'ALESSANDRI
RAYMOND W. JOHNSON

GENERAL MANAGER
JAMES E. EMMONS

**MINUTES
REGULAR MEETING
OF THE BOARD OF DIRECTORS
May 19, 2021
6:00 p.m.**

A. CALL TO ORDER & ROLL CALL

This regular meeting of the Board of Directors of the De Luz Community Services District was held at the DLCSO office, 41606 Date Street, Suite 205, Murrieta, CA on May 19, 2021. The meeting was held electronically by Zoom. The meeting was called to order by President Byers at 6:00 p.m. Those present at the meeting were as follows:

Directors Present:

Mariann Byers, President
Robert D'Alessandri, Treasurer
Michael Adams, Director (arrived at 6:20 p.m.)
Raymond Johnson, Director

Directors Absent:

Debbie Roberts, Vice President

Staff Present:

James Emmons, General Manager/Secretary
Ward Simmons, General Counsel
Theresa Snyder, Finance Manager
Dave Hunt, District Engineer
Steve Libring, Traffic Engineer/Field Supervisor
Jessica Richards, Administrative Assistant

The flag salute was led by President Byers.

B. SHERIFF

Deputy Perez gave the Sheriff's Report for April 2021 and updated the Board on recent law enforcement activities. He reported that K-Rails have been installed in an area out of the District's boundaries known as the "Lookout" off of Rancho California Road, along with signs indicating no parking is allowed. Individuals who trespass will be cited by law enforcement. He also reported on fire safety and homeless. He introduced Amanda Cessna, Supervisor at the Temecula Postal

Office, who provided an update on the theft and vandalism of mailbox units throughout the District. The written report is on file with the District.

C. PUBLIC COMMENT

There was no public comment.

D. INFORMATION ONLY

The Statement of Investment Policy and the Financial Statements were received by the Board.

Director D'Alessandri left the meeting at 6:18 p.m.

E. CONSENT CALENDAR

Motion was made by Johnson, seconded by Byers to approve the Consent Calendar as follows:

1. Minutes of the April 21, 2021, Regular Board Meeting
2. General Fund Claims for April 2021
3. Sheriff's Special Tax Claims for April 2021
4. Purchase Order No(s): None

AYES: Adams, Byers, Johnson

NOES:

ABSENT: D'Alessandri, Roberts

ABSTAIN:

The motion was approved 3-0.

FINANCIAL MATTERS-FISCAL YEAR BUDGET 2021-2022

F. Introduction and First Reading of Ordinance No. 2021-01, Adopting the Sheriff Special Tax Rate and the Written Report for Fiscal Year 2021-202. The Public Hearing was opened. There was no public comment. The Public Hearing was closed.

Motion was made by Johnson, seconded by Adams that Ordinance No. 2021-01 be introduced by title only; that further reading be waived, and that Ordinance No. 2021-01 be passed to second reading at the June 16, 2021 meeting.

AYES: Adams, Byers, Johnson

NOES:

ABSENT: D'Alessandri, Roberts

ABSTAIN:

The motion was approved 3-0.

G. Review of proposed District Budget and Benefit Fees for FY 2021-2022

The Board reviewed the projected 2021-2022 Benefit Fee levy based on the projected expenses for the general administrative and roadwork. Finance Manager Snyder summarized proposed budget which stated that these are preliminary figures and final numbers will be brought to the Board for a Public Hearing and adoption at the June 16, 2021 meeting.

H. SANDIA CREEK/VIA VAQUERO RECONSTRUCTION PROJECTS (FEMA)

Project Engineer Stein reported that the final stage of the environmental permits are in process and that the project plans have been amended and readied for negotiations with the contractor. Stein advised that everything is on track, and he expects to have permits granted by mid-July. No further updates at this time.

I. BUENA VISTA RECONSTRUCTION PROJECT

Project Engineer Stein recommended to the Board the approval of all bid documents and for authorization to allow the project to go out to public bid.

The Board considered Resolution No. 2021-04 approving the project design and for authorization to initiate public bidding procedures on repair of the washed-out roadway and culverts on Buena Vista Road.

Motion was made by Johnson, seconded by Adams to adopt Resolution No. 2021-04:

Approving the project design and for authorization to initiate public bidding procedures on repair of the washed-out roadway and culverts on Buena Vista Road.

AYES: Adams, Byers, Johnson,
NOES:
ABSENT: D'Alessandri, Roberts
ABSTAIN:

The motion was approved 3-0.

J. TRAFFIC SAFETY

Traffic Engineer Libring reported that the CMS sign is being rotated each week to different streets to encourage drivers to exercise caution and watch their speeds. He reported that several speed limit signs have been replaced throughout the district. He reported on an emergency repair made by personnel which resulted in financial savings for the District.

Director D'Alessandri returned to the meeting at 6:51p.m.

K. COMMITTEE REPORT

FINANCE COMMITTEE

Director D'Alessandri reported that the Finance Committee met on May 17, 2021 to review the proposed Budget for FY 2021-2022 and the monthly fund statements. He also reported that negotiations with the DLCSD Employees' Association are in process.

ENGINEERING COMMITTEE

Director Johnson reported that the Engineering Committee met on May 11, 2021. The committee discussed the plans for the Sandia Creek and Via Vaquero projects. He also stated that the Buena Vista project's bid materials are complete, and that Project Engineer Stein detailed the bidding procedure to the committee.

LEGISLATIVE-SB415

President Byers reported that the Legislative Committee met with Senator Melendez and Supervisor Jeffries to discuss SB415. General Manager Emmons reviewed the presentation given to Senator Melendez and Supervisor Jeffries. Byers explained that the proposal is to amend the 1979-85 Resolutions to confirm DLCSD Roads as "County Roads" and to develop an agreement to add these roads to state Controller Report to allow transfer of new funds to DLCSD. Byers advised that Supervisor Jeffries commented that should there be no cost to Riverside County he would support the proposal.

L. GENERAL MANAGER REPORT

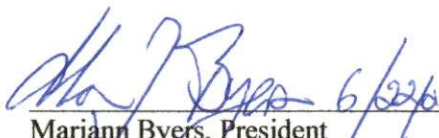
General Manager reported that he met with Jeffrey Van Wagenen, the new CEO of Riverside County to discuss SB415. Emmons informed the Board that he plans to contact Supervisor Jeffries' Chief of Staff to further discuss this matter.

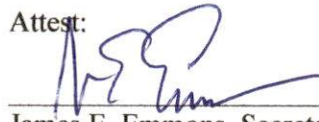
M. LEGAL COUNSEL MATTERS

Simmons updated the Board regarding a legal matter that concerns the district; DLCSD vs. Jose Ramon Canas. The trucking company Concept Freight emerged and will be added to the lawsuit. Simmons gave the Board an update on SB1383 and advised that he received an email statement from Cal Recycle confirming that the District would qualify for a waiver, however; the application process has not been developed. He will be monitoring the process and update the Board with new developments.

ADJOURNMENT

There being no further business, President Byers adjourned the meeting at 7:17p.m.


Mariann Byers, President
De Luz Community Services District

Attest:

James E. Emmons, Secretary
De Luz Community Services District